

Birthday Party Request Form



Please submit this form to cwinkler@spokaneclub.org. A representative from the Spokane Club Athletic Department will contact you to confirm your request. This request does not guarantee a party space. Five (5) business days notice is required to book parties and guarantee food.

CONTACT INFORMATION

PRIMARY CONTACT _____ CHILD'S NAME _____ BOY GIRL
ADDRESS _____ CITY _____ STATE _____ ZIP _____
EMAIL _____ PHONE _____ MEMBER # _____

PARTY DETAILS

DATE OF INTEREST (MM/DD/YY) **CHOICE #1** _____ TIME OF INTEREST _____
DATE OF INTEREST (MM/DD/YY) **CHOICE #2** _____ TIME OF INTEREST _____

Party requests must be made for weekends only

BUILD YOUR PARTY

Select your preferences below. Add the cost of each selection to the Estimated Party Cost column on the right to determine your party's total cost.

LOCATION: DOWNTOWN VALLEY _____ **PARTY SIZE** # of children attending _____ (add \$5 per child above 10)

GYM TIME

FULL GYM (\$75/HOUR)	HALF GYM (\$60/HOUR)	VALLEY LOUNGE (\$75/HOUR)
_____ 1 HOUR	_____ 1 HOUR	_____ 1 HOUR
_____ 1.5 HOURS	_____ 1.5 HOURS	_____ 1.5 HOURS
_____ 2 HOURS	_____ 2 HOURS	_____ 2 HOURS

_____ JUMPING CASTLE (No Additional Charge, Requires 1 Hour Gym Time; Downtown ONLY)

POOL TIME

_____ 30 MINUTES (\$40) _____ MERMAID TAIL RENTAL (\$3 PER PERSON)
_____ 1 HOUR (\$75)

ADDONS

_____ SPECIAL GUEST APPEARANCE (\$50/HOUR EACH)
 ARIEL BELLE BATMAN SPIDERMAN
(Includes crown/mask and autographed memorabilia for birthday boy or girl)

_____ PARTY PLAY PACKAGE (\$3 PER CHILD)
(Includes face painting, temporary tattoos, craft wands or capes)

CATERED FOOD OPTIONS

Downtown ONLY; Mark preferred package)

- | | | | | |
|--|---|--|--|---|
| <input type="checkbox"/> PACKAGE 1
\$7/child
Margarita Pizza
Pepperoni Pizza
Fresh Fruit Salad
Fruit Punch | <input type="checkbox"/> PACKAGE 2
\$8/child
Hot Dogs
Chicken Fingers
Fresh Fruit Salad
Fruit Punch | <input type="checkbox"/> PACKAGE 3
\$9/child
Cheese Burgers
Hot Dogs
Fresh Fruit Salad
Fruit Punch | <input type="checkbox"/> PACKAGE 4
\$7/child
Grilled Cheese
Apple Sauce
Tater Tots
Fresh Fruit Salad | <input type="checkbox"/> PACKAGE 5
\$10/child
Spaghetti & Meatballs
Garlic Bread
Caesar Salad
Fruit Punch |
|--|---|--|--|---|

EXTRA FOOD OFFERINGS

- Vegetable Crudites (\$1/child)
- Cheese Sticks (\$1.25/child)
- Chips & Dip (\$1.50/child)
- Chocolate Chip Cookies (\$1/child)

EXTRA DRINK OFFERINGS

- Sodas (\$1/child)
- Milk (\$1.15/child)
- Chocolate Milk (\$1.15/child)
- Milk Shakes (\$3/child)

Any outside food or catering must be approved by the Spokane Club.

ESTIMATED PARTY COST

\$ _____ ADDITIONAL CHILD COST

(\$5 x number of children beyond 10)

\$ _____ GYM USE COST

(Per hour rate x hours of use)

\$ _____ POOL USE COST

(Per hour rate x hours of use)

\$ _____ SPECIAL GUEST COST

(Per hour rate x number of guests)

\$ _____ CATERED FOOD COST

(Food Package & any extra food or drink offerings x # of children)

\$ _____ TOTAL PARTY COST

Total cost will need to be confirmed by the Spokane Club prior to Birthday Party

Birthday Party Request Form



◆ LIABILITY GUIDELINES

I understand that use of the facilities and equipment at The Spokane Club may involve risk of bodily injury or property damage and I agree to assume any such risks. I understand that it is up to me to consult physicians and other professionals to make sure that I can safely participate in activities and events at The Spokane Club. I also understand and agree that by signing this agreement, I am giving up my right (and/or the right of the minor(s) for whom I sign) to make any claim against The Spokane Club, its agents, employees and volunteers, including the right to sue them, for bodily injury or property damage or any other loss that I might suffer while using The Spokane Club facilities and services, except as limited by law. By signature on this document, I represent to The Spokane Club, that neither I, nor any of my guests, which may from time to time attend the Spokane Club are registered sex offenders in any legal jurisdiction and that furthermore, I have an affirmative duty to The Spokane Club to immediately disclose to The Spokane Club any change in registered sex offender status for myself or any of my guests who may from time to time seek admittance at the Spokane Club.

PARENT/GUARDIAN SIGNATURE _____ DATE _____

PRINT NAME _____

◆ PAYMENT AND CANCELLATION POLICIES

All pricing and rates are subject to change. Total cost of Birthday Party will be determined by Page 1 of the Birthday Party Request Form, and subsequently confirmed or adjusted by the Spokane Club. Payment is due before or on the day of the event. If additional children attend, or additional time and/or food is requested, the Spokane Club may adjust the total cost accordingly. The Spokane Club will accept payment via, cash, check, debit/credit card, or Club Member Account Charge.

If you cancel the party 3 or more days prior to the booked date, you will receive a full refund. However, if your cancelled request included catered food from the Spokane Club, you may be subject to a cancellation fee determined by the amount of food requested (if cancelled within 6 days of the event date). If the event is cancelled by the Spokane Club, you will be given the choice of full credit or a full refund.

◆ EVENT POLICIES AND TIMELINE

1. Hosts are welcome to arrive any time within 20 minutes of your scheduled start time. Check the gym schedule: There may be other events going on before, during, or after yours. The current event will be allowed to use their full time slot before your party is allowed to set up.
2. For Birthday Parties using half of the gym, please understand that the other half of the gym will remain open for member use or may be reserved for another event.
3. You are welcome to bring your own cake and ice cream, however any and all other outside food must be approved by the Spokane Club.
4. The Spokane Club will provide a Party Host to assist with room set up and take down, tables, seating, and table cloths. You are welcome to bring your own decorations, however please do not bring glitter or confetti. An additional cleaning fee may be charged for glitter/confetti.
5. Each Birthday Party requires the attendance of 2 adults. 2 adults must accompany children at all times and must remain supervising children in the gym or the pool.
6. All children swimming must wear a swimsuit. Towels and access to Junior Locker Rooms will be provided. A lock for a locker is suggested but not required. The Spokane Club is not responsible for items lost or stolen.

I HAVE READ AND AGREED TO THE ABOVE STATEMENTS.

PARENT/GUARDIAN SIGNATURE _____ DATE _____

PRINT NAME _____

To submit this request please do one of the following:

1. Drop off at either Spokane Club facility's Sport Shop
2. Email to: cwinkler@spokaneclub.org
3. Fax to: 509.838.1367
4. Mail to: The Spokane Club
Attn: Chase Winkler
1002 W Riverside Ave
Spokane, WA 99201

QUESTIONS?

Please call Chase Winkler, Assistant Athletic Director at 509.459.4571 x501